

**CONSTRUCTION CAREER
CAMP/CAMP NAWIC
GUIDEBOOK**

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Congratulations! Your chapter has decided to start on the wonderful journey of hosting Camp. This will be a rewarding experience that will create new career options for young girls. The core purpose of NAWIC is to strengthen and amplify the success of women in the construction industry. Camp is a great platform to show the next generation all that a career in construction has to offer and we can assist them in the road to success. Whether your camp is 1 day or 5 days, we hope you enjoy this experience!

Guidelines for Starting a Construction Career Camp

PURPOSE: To give basic guidelines for NAWIC Chapters to establish a Construction Career Camp/Camp NAWIC in order to give girls exposure to the construction industry.

OBJECTIVES:

1. Provide a supportive and nurturing environment for girls to explore and develop basic construction skills in a variety of areas.
2. Develop a safety first and a “we can do it” mindset.
3. Develop self confidence and self-esteem.

BENEFITS:

1. Opportunity to learn about careers in the construction industry.
2. Opportunity to learn basic construction skills.
3. Opportunity to learn job and interview skills.
4. Mentoring from women in the construction industry.
5. Connections with local construction companies for possibility of internships/future careers.
6. Teamwork and increased social skills.
7. Network with other campers with similar interests and career goals.

Documents For
Camper and their
Guardian To
Complete

CAMPER WELCOME PACKAGE

-Dates of Camp-

CAMPER WELCOME PACKAGE

We would like to thank you for your interest in participating in Camp from **DATE to DATE!** The National Association of Women in Construction (NAWIC) offers girls an opportunity to learn in a hands-on FREE summer day camp the basic skills of carpentry, electrical and plumbing trades – just to name a few!

If you find you are unable to attend the Camp, please let us know as soon as possible.

Camp is designed to be interesting, challenging, and fun. Volunteers from multiple facets of the Construction Industry will be teaming up with skilled instructors to teach **LIST CAMP ACTIVITIES**.

We are so excited that you have decided to join this innovative program! This packet contains information on the rules, what to bring, the schedule and a few waivers needed to join in on all the activities, plus additional information about the camp activities.

Enclosed you will find:

- **Camp Information & Rules**
- **Permission and Waiver Forms**
- **Medical History & Information**
- **Photographic Release**
- **Camp Contacts**

PLEASE MAKE SURE TO REVIEW EVERYTHING IN DETAIL. ALL WAIVERS AND FORMS WILL NEED TO BE COMPLETED AND RETURNED BEFORE THE CAMP BEGINS. FAILURE TO PROVIDE THE FORMS WILL CAUSE YOUR DAUGHTER TO BE UNENROLLED IN CAMP AND NOT ALLOWED TO PARTICIPATE.

Camp hours are: **HOUR to HOUR**

For each day, the camp will be held at: **LOCATION OF WHERE CAMP WILL BE HELD**

EXCEPT FOR ___ when we will have an off-site construction project tour.

This jobsite will at **ADDRESS OF JOBSITE TOUR**

We will provide a light breakfast, lunch, snacks, and beverages.

We look forward to seeing you at camp.

Sincerely,

Camp NAWIC Program Director

NAWIC's Camp Rules

1. Safety is #1.
2. Attendance is mandatory for the Safety Orientation on Day One.
 - a. Non-attendance will result in the camper not being able to participate in NAWIC's Camp.
3. Campers must follow the dress code for their safety.
 - a. Jeans or long pants that must not have large gaping tears or rips.
 - b. No loose clothing or dangling jewelry.
 - c. Closed-toed shoes or boots.
 - d. Pull back long hair.
 - e. Wear the required Personal Protective Equipment (PPE) during designated activities, which the Camp will provide.
 - i. PPE will be provided by Camp on the first day of camp.
4. Cellular devices are prohibited during camp to prevent distractions that could limit camper's learning or concentration on safety.
5. Campers must treat other campers, camp leaders, and volunteers with respect and kindness.
6. Campers must clean up their work area "jobsite" each day.
7. Campers must abide by all standard safety practices and procedures.
8. Camper must have a positive attitude and be a Team Player.

By signing below, I knowingly and voluntarily agree to the above terms.

Guardian's Signature _____

Participant's Signature _____

Date _____

Agreement for Participation in Camp

As parent or legal guardian of _____ (“my daughter”) I give permission for my daughter to participate in all Camp NAWIC activities scheduled for **DATES OF CAMP**.

I understand that there will be hands on construction-related activities at the camp.

I agree to share my daughter’s contact information with NAWIC and **NAME** County Public Schools.

I understand that the camp will be from **TIME** a.m. to **TIME** p.m. each day. I will take responsibility for making sure that my daughter arrives at camp on time each day and is picked up on time each day.

By signing below, I knowingly and voluntarily agree to the above terms.

Guardian’s Signature _____

Participant’s Signature _____

Date _____

Medical Liability Wavier and Release Agreement

As parent or legal guardian of _____ (“my daughter”), I request that the above named student be permitted to participate in the National Association of Women in Construction Chapter ### (“NAWIC Chapter ###”) Camp NAWIC (“Camp NAWIC”) scheduled for **DATES OF CAMP** at **CAMP LOCATION**. In consideration of my daughter’s participation in this camp, and other valuable consideration, the receipt and sufficiency of which is acknowledged herein, I knowingly and voluntarily agree to the following:

I understand that, as a condition to participate, my daughter must present evidence of medical insurance and I hereby state that she is covered by such insurance.

I understand that if an illness or injury should occur, I will be contacted as soon as possible. In the event I cannot be reached in an emergency, I also give permission to the treating physician to examine, diagnose, and treat or secure proper treatment for the Participant and hospitalize, and to order injection and/or anesthesia and/or surgery for the Participant, as the physician shall determine proper and necessary under the circumstances.

I give permission to the Camp staff to (1) provide appropriate first aid for minor injuries; and (2) seek further treatment from local physicians or hospitals if the medical condition warrants.

I agree that, in the event medical attention is necessary for my daughter, I hereby appoint the camp directors on my behalf, to arrange for medical care and transport (including first aid) at their direction and at their discretion.

I agree to be solely responsible for any fees or costs incurred for transportation to and the medical treatment sought by NAWIC Chapter ### on my daughter’s behalf.

I further give permission for my daughter to receive necessary first aid and medical attention by a duly licensed physician, nurse practitioner, or emergency medical personnel. She may be admitted to a hospital in case of an emergency.

On behalf of my daughter, I hereby release and agree to indemnify and hold harmless NAWIC Chapter ###, its directors, volunteers, and instructors, for any and all such fees or costs incurred.

Should an illness or injury occur to her during the camp, I will not hold liable NAWIC Chapter ###, **NAME** County Public Schools, their officers, directors, volunteers, employees, representatives, agents, or insurers, for any such illness or injury or any claims related thereto and will reimburse them for any and all medical aid rendered or other expenses incurred on behalf of my daughter.

Medical Liability Wavier and Release Agreement(cont.)

I understand that camp activities are intended to provide hands-on experience of a construction work environment. I understand the activities involve foreseeable risks of illness or serious injury with or without the negligence of others. On behalf of my daughter, her heirs, representatives, administrators, executors, and assigns, I agree to incur and assume such risks as a condition of participation in the activities for which my daughter is registered.

On behalf of myself and my daughter, I intend to be legally bound and hereby waive all claims, releases and discharges, covenants not to sue, and agree to indemnify and hold harmless NAWIC Chapter ###, **NAME** County Public Schools, their related entities, officers, directors, sponsors, guest instructors, camp directors, contractors, volunteers, attorneys, representatives, and agents (collectively, "Releasees") from any and all liability, loss, cost, expense, claims, demands, actions, judgments, which my daughter may sustain or suffer, for personal injuries or damage to property (real or personal), known or unknown, in any way caused by, related to, or arising from, directly or indirectly, participation in Camp or for any transportation to or medical treatment sought by NAWIC Chapter ### on my daughter's behalf. I represent and agree that this Medical Liability Waiver and Release Agreement is binding not only on my daughter and myself, but also upon our respective heirs, representatives, administrators, executors, and assigns.

I further agree that if I or anyone acting on my or my daughter's behalf makes a claim against any of the Releases despite this release and waiver, I shall indemnify and hold harmless, each or any Release from any litigation expenses, attorney's fees, loss, liability, damages or cost any Release may incur as a result of or in connection with any such claim.

This Agreement shall inure to the benefit of the assigns, licensees, insurers, and legal representatives of NAWIC Chapter ###. **STATE** law shall govern this Agreement without regard to its conflicts of law provisions.

A photocopy of this consent shall be as valid and may be accepted as the original.

Parent/Guardian Signature _____

Printed Name _____

Date _____

Medical History and Information

Allergies

Food, medications, environmental (bee stings, hay fever, etc.)

Please describe the allergy, whether the allergy is caused by indigestion, touch or airborne and what level of allergic reaction is expected (mild, severe, or anaphylactic.)

Does the camper use an inhaler: Yes or No

If so, what kind: _____

Does the camper carry an epi-pen: _____

Health History

Has the participant ever had:	Yes	No
Bleeding/Clotting Disorder(s)		
Seizure Disorder		
Physical Impairments		
Asthma		
Vision Impairments		
ADD/ADHD		
Fainting/Dizziness		
Headaches		
Glasses/Contacts/Protective Eyewear		

Medical History and Information

(continued)

Medical Insurance Company _____

Provide Policy Number/Medical ID _____

Policy Holder/Member Group Number _____

Insurance Co Phone Number: _____

Please list all medications (if taking any)

Medication	Dosage	Time Taken

What else should we know?

Please provide any additional information that would be helpful for staff to know for your camper to have a successful week.

Emergency Contact Name: _____

Phone _____

Relationship _____

Photographic and/or Videotaped Image Permission and Release Agreement

I _____ (“Guardian”), of _____ (“Participant”) do hereby give NAWIC Chapter____, _____ County Public Schools and companies participating in NAWIC events (“the entities”) permission and authority to photograph and videotape me while participating in the NAWIC Chapter ____ Camp.

Participant further understands that the entities, from time to time, produce promotional and other materials relating to the camp or their sponsorship thereof. Participant understands that as a participant in or spectator of the camp, or any other event, Participant may be filmed or included in videotapes, DVDs, podcasts, videocasts, photographs, print, electronic, or internet material (collectively referred to as “images”).

Guardian and Participant hereby assign to the entities all rights, title, and interest, including but not limited to, the right to take or capture such images and to display, distribute, publish and otherwise use and reuse such images at any time during or after participation in the camp or event and for any reasonable purpose, including but not limited to, all promotional and advertising uses and other trade or business purposes. Guardian and Participant further assign the entities the right to use Participant’s name or otherwise identify Participant in connection with the images.

Guardian and Participant hereby release and discharge the entities, their representatives, employees, volunteers, officers, instructors, directors, insurers, and agents, from all claims, causes of action, demands, and liability arising out of, connected to, or related in any manner to the images, and use of Participant’s name or identity. This release includes, but is not limited to, any claims for defamation, libel, or invasion of privacy.

By signing below, I knowingly and voluntarily agree to the above terms.

I provide permission for my child to be included.

I do not provide permission.

Guardian’s Signature _____

Participant’s Signature _____

Date _____

Parent's Permission Release and Indemnity For Field Trips

As parent or legal guardian of _____ (“my daughter”), I hereby agree that the above named student be permitted to travel via chartered bus with the National Association of Women in Construction Chapter ### (“NAWIC Chapter ###”) Camp NAWIC (“Camp NAWIC”) volunteers and other participants on a field trip to visit LOCATION NAME located at LOCATION ADDRESS, on DATE.

I understand my daughter, other participants, and volunteers will be departing at TIME and be returning to CAMP LOCATION between TIME - TIME.

To the best of my knowledge, my daughter is physically fit to engage in such activity and is not suffering from any disease or injury.

I agree and do hereby waive and release all claims against the NAWIC Chapter ###, sponsoring companies, and any volunteer, staff or employee or other person engaged in the activity in question and agree to hold them harmless from any and all liability relating to my daughter/child for any personal injury or illness that may be suffered or any loss of property that may occur.

I understand that reasonable measures will be taken to safeguard the health and safety of my daughter/child and that I will be notified in the case of an emergency. In the case of an accident or sickness, I authorize the calling of a doctor or the providing of other medical services.

It is understood that no child will be allowed to participate in any activity unless this form is signed by their parent/guardian.

Parent/Guardian Signature _____

Printed Name _____

Date _____

Field Trip Transportation Opt-Out Option

As parent or legal guardian of _____ (“my daughter”), I hereby agree that I will be responsible for arranging transportation for the above named student on **DATE OF FIELD TRIP**, to **LOCATION NAME** located at **LOCATION ADDRESS** by **TIME** with the understanding that NAWIC’s Camp scheduled programming will commence at **START TIME**.

I further ensure that my camper will be picked up on **DATE OF FIELD TRIP** from **LOCATION NAME** located at **LOCATION ADDRESS** at **TIME**.

I understand that my camper will be working on projects until this time.

Parent/Guardian Signature _____

Printed Name _____

Date _____

Planning Committee Documents

Location

1. High School – Is there a high school in your area that has a construction department? This is a great place to start to see if the school/school district will partner with you in camp.
2. Trade School – Is there a local trade school that has a construction facility that could be used for camp.
3. Member Company/Sponsor that has a facility with all the necessities needed to host camp.

Food

1. Breakfast
2. Lunch
3. Water
4. Snacks throughout the day

Most of these items can be donated. Breakfast and lunch are great ways to ask a construction company to volunteer to bring a meal and then discuss with the campers what their company does in construction.

Camp Activity Ideas

1. Safety
 - a. Every camp should start with a segment to cover safety and PPE
2. Skilled Trades
 - a. Have a contractor come in and do a hands-on demonstration with a mock build
 - i. Masonry – built brick walls or did point up for restoration work
 - ii. Electrical – wire outlets or bend conduit
 - iii. Carpentry – build birdhouses, picnic tables, etc
3. Heavy Equipment
 - a. Reach out to a local rental equipment company
 - b. Contractors can have industry specific equipment the girls can check out
 - i. Concrete Pump Truck, etc
4. Jobsite Tours
 - a. GCs like being involved with camp and you can ask if they have an active jobsite the girls can visit.
5. Technology
6. Project Builds to donate or that the girls can take home.
7. Job Fair

The activities that could be done are endless. Many companies have activities that they present to schools regularly and are happy to help. There are many creative possibilities for camp!

	Monday	Tuesday	Wednesday	Thursday	Friday			
7:00 AM	Camp Staff Arrive/Set Up	Camp Staff Arrive/Set Up	Camp Staff Arrive/Set Up	Camp Staff Arrive/Set Up	Camp Staff Arrive/Set Up			
8:00 AM	Campers Arrive	Campers Arrive	Campers Arrive	Campers Arrive	Campers Arrive			
8:15 AM	Campers Arrive	Icebreakers & Women in the Industry Q&A (Lunch Room)	Icebreakers & Women in the Industry Q&A (Lunch Room)	Icebreakers & Women in the Industry Q&A (Lunch Room)	Icebreakers & Women in the Industry Q&A (Lunch Room) ***GROUP PHOTO***			
8:30 AM	Camp Welcome and Orientation							
8:45 AM	Icebreaker	Carpentry Lesson	HVAC	Doors/Hardware/Windows	Finish up remaining projects			
9:00 AM								
9:15 AM								
9:30 AM	Jobsite Safety			Beginning of tiling				
9:45 AM								
10:00 AM	Morning Snack	Morning Snack	Morning Snack	Morning Snack	Morning Snack			
10:15 AM								
10:30 AM	General Contracting/General Estimating	Carpentry	Plumbing	Flooring	Finishing up remaining projects			
10:45 AM								
11:00 AM								
11:15 AM								
11:30 AM								
11:45 AM								
12:00 PM	Lunch (Lunch Room)	Lunch (Lunch Room)	Lunch (Lunch Room)	Lunch (Lunch Room)	Lunch			
12:15 PM								
12:30 PM	Foundation (Soil/Concrete)	Carpentry	Carter Machinery with Simulator (groups will take turns)	Electrical	Painting			
12:45 PM								
1:00 PM								
1:15 PM								
1:30 PM								
1:45 PM								
2:00 PM					Project Wrap Up & Camper Interviews			
2:15 PM								
2:30 PM								
2:45 PM								
3:00 PM	Afternoon Snack	Afternoon Snack	Afternoon Snack	Afternoon Snack				
3:15 PM	CREW	Carpentry	Carter	Drywall	Finishes/furnishings and appliances			
3:30 PM								
3:45 PM								Open House/Showcase
4:00 PM								
4:15 PM				End of tiling				
4:30 PM								
5:00 PM	CAMPERS DEPART	CAMPERS DEPART	CAMPERS DEPART	CAMPERS DEPART	CAMPERS DEPART			

CAMP AGENDA

Day 1

Pre-Camp Daily Preparation

- Print sign in sheet
- Meet with team leaders to discuss agenda (rooms, stations), food allergies, behavioral concerns
- Safety briefing: If there are issues, who do you go to
- Put parking signs out
- Ensure campers are all abiding by that day's safety dress code
- Make sure everyone has completed all registration packets
- Have name tags ready to go; everyone needs to wear one each day

8:00 a.m. Welcome & Introductions

8:30 a.m. Camp Opening Activity

Who is who

- Introducing the adult leaders in the room, teachers, volunteers
- Say why we are here today/the purpose; explain NAWIC, , etc.

Safety, exits, and emergency information

Getting to know you activity

- Purpose: practice speaking in front of groups; helps them get engaged and learn about each other
- This day's prompt
 - Name
 - School they go to
 - Grade they're entering
 - Why they are at camp

Procedures

- Checking phones
- Have campers text their parents contact information for emergencies
 - Some activities, they will NOT be able to have their phones

Tour of the school area

9:00 a.m. Safety Orientation

General introduction to camp safety

Hand out Personal Protective Equipment (PPE)

MUST have an engaging activity to go along with this

- Example: safety harness activity

10:00 a.m. EGG DROP

11:00 a.m. Lunch

12:00 p.m. Activity

- Sprocket Challenge
- Equipment – knock ball off of cone
- Egg Drop from

3:00 p.m. Start Community Service Project

Show them the area, supplies, get them started

3:20 p.m. Wrap Up, Preview of Tomorrow's Agenda

Tell the girls what they will be doing the next day
Make sure they are engaged and want to come back
Keep the energy!

Day 2

8:00 a.m. Breakfast & Guest Speaker – ABC Supply

Ice breaker
Guest speaker
Break into teams

DPR

8:30-a.m. Project Management Project

11:30 a.m. Lunch

12:00 p.m. Rotations

Community service project
Concrete Paver

3:20 p.m. Clean Up

Give out shirts at sign out

Day 3

8:00 a.m. **Breakfast & Guest Speaker**

Ice breaker
Guest Speaker

8:45 a.m. Pictures

9:00 a.m. **CPR/First Aid (9:00 – 12:00)**

Noon **Lunch**

1:00 **Rotations (1:00-3:30)**

Concrete Paver
Community Service Project

3:20 **Wrap up and Clean Up**

Day 4

8:00 a.m. **Breakfast & Guest Speaker**

8:30 a.m. **Rotations (8:30-11:30)**

Dirt Project
Piping Puzzle
Interview Skills with recruiting company

11:30 a.m. **Female Leader in Construction Industry Speaks _ Michelle (ABC)**

12:00 p.m. **Lunch**

1:00p.m. **Rotations (1:00-3:30)**

Community service project
Concrete Paver

3:30 p.m. **Clean Up**

Day 5

8:00 a.m. Breakfast & Guest Speaker

9:00 a.m. Career Fair Bingo

10:30 a.m. Finish Community Service Project

12:00 p.m. Lunch

2:00 p.m. Awards & Closing Ceremony

2024 Camp Schedule

Monday June 24, 2024			
Start	End	Description	Sponsor
8:30 am	9:00 am	Arrival and check in	
9:00 am	9:30 am	Camp Welcome & Orientation Parent Discussion about careers in the AEC industries	
9:30 am	10:30 am	Construction Safety (Group 1), Self – Defense (Group 2)	Branch Builds & Potomac Construction
10:30 am	11:30 am	Construction Safety (Group 2), Self – Defense (Group 1)	Branch Builds & Potomac Construction
11:30 am	12:45 pm	Lunch	Press Mechanical
12:45 pm	2:45 pm	Construction and Technology	ABC National & Gilbane
2:45 pm	3:15 pm	Mentorship	
3:15 pm	3:30 pm	Wrap up and pick up	
Tuesday June 24, 2024			
Start	End	Description	Sponsor
8:30 am	9:00 am	Arrival and check in	
9:00 am	9:30 am	Day Overview – safety gear check	
10:00 am	3:00 pm	Job Site Tour at NIH Campus in Bethesda, MD	Hensel Phelps
3:20 pm	3:30 pm	Wrap up and pick up	
Wednesday June 25, 2024			
Start	End	Description	Sponsor
8:30 am	9:00 am	Arrival and check in	
9:00 am	9:15 am	Day Overview	
9:15 am	11:45 am	Masonry Electrical Mechanical	Genco Masonry, IEC Chesapeake, Shapiro & Duncan
11:45 am	12:30 pm	Lunch	<i>Sponsorship Available</i>
12:30 pm	2:45 pm	Masonry Electrical Mechanical	Genco Masonry, IEC Chesapeake, Shapiro & Duncan
2:45 pm	3:15 pm	Mentorship	
3:15 pm	3:30 pm	Wrap up and pick up	

Thursday June 27, 2024

Start	End	Description	Sponsor
8:30 am	9:00 am	Arrival and sign in	
9:00 am	9:15 am	Day Overview	
9:15 am	10:15 am	Drone Concrete Pump Truck Resume Workshop	Vika Bartley Concrete Coaxley & Williams
10:15 am	11:15 am	Drone Concrete Pump Truck Resume Workshop	Vika Bartley Concrete Coaxley & Williams
11:15 am	11:45 am	Headshots	Gibson Photography
11:45 am	12:30 pm	Lunch	<i>Sponsorship Available</i>
12:30 pm	2:15 pm	Project Build Resume/Interview Workshop	Aleman Construction Coaxley & Williams
2:15 pm	2:45 pm	Mentorship	
2:45 pm	3:15 pm	Graduation	
3:15 pm	3:30 pm	Wrap up and pick up	

	Monday	Tuesday	Wednesday	Thursday	Friday	
7:00 AM	Camp Staff Arrive/Set Up	Camp Staff Arrive/Set Up	Camp Staff Arrive/Set Up	Camp Staff Arrive/Set Up	Camp Staff Arrive/Set Up	
8:00 AM	Campers Arrive	Campers Arrive	Campers Arrive	Campers Arrive	Campers Arrive	
8:15 AM	Camp Welcome and Orientation	Icebreakers & Women in the Industry Q&A (Lunch Room)	Icebreakers & Women in the Industry Q&A (Lunch Room)	Icebreakers & Women in the Industry Q&A (Lunch Room)	Icebreakers & Women in the Industry Q&A (Lunch Room)	
8:30 AM						
8:45 AM	Icebreaker	Heavy Machinery (Simulators) (Group 1)	Estimating (Group 2)	Painting	Electrical	
9:00 AM						
9:15 AM						
9:30 AM	Jobsite Safety				Crew Careers Session	
9:45 AM						
10:00 AM						
10:15 AM	Morning Snack	Morning Snack	Morning Snack	Morning Snack	Morning Snack	
10:30 AM	Small Tools Session/Activity	Heavy Machinery (Simulators) (Group 1)	Estimating (Group 2)	Painting	Electrical	
10:45 AM						
11:00 AM						
11:15 AM						
11:30 AM						
11:45 AM						
12:00 PM	Lunch (Lunch Room)	Lunch (Lunch Room)	Lunch (Lunch Room)	Lunch (Lunch Room)	Lunch & CREW Careers Session Presentations	
12:15 PM						
12:30 PM	Carpentry	Estimating (Group 1)	Heavy Machinery (Simulators) (Group 2)	HVAC	Soils Testing	
12:45 PM						
1:00 PM						
1:15 PM						
1:30 PM						
1:45 PM						
2:00 PM					Project Wrap Up & Camper Interviews	
2:15 PM						
2:30 PM						
2:45 PM						
3:00 PM	Afternoon Snack	Afternoon Snack	Afternoon Snack	Afternoon Snack	Open House/Showcase	
3:15 PM	Carpentry	Estimating (Group 1)	Heavy Machinery (Simulators) (Group 2)	HVAC		Soils Testing
3:30 PM						
3:45 PM						
4:00 PM						
4:15 PM						
4:30 PM						
5:00 PM	CAMPERS DEPART	CAMPERS DEPART	CAMPERS DEPART	CAMPERS DEPART	CAMPERS DEPART	

Sample Volunteer Schedule

Time	DATE	DATE	DATE	DATE	DATE
	"Gear Up" Day	"On-Site" Day	"Trades" Day	"BuildIt" Day	
8:30 AM					No Camp
8:45 AM					
9:00 AM					
9:15 AM					
9:30 AM					
9:45 AM					
10:00 AM					
10:15 AM					
10:30 AM					
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2:30 PM					
2:45 PM					
3:00 PM					
3:15 PM					
3:30 PM					
4: 00PM					

Planning Committee			
Name	Position	Phone	Email

CHAPTER LOGO

NAWIC's Camp Program General Information Sheet

Started	Summer of #####
Camps Completed	# (did not have camp due to Covid-19)
Camp Duration	# days, START TIME to FINISH TIME
Location	Enter current address <i>can explain a few other places camp has taken place if interested</i>
Liability	All waivers and releases are required to be signed by parents/guardians and camper (depend on the form) <i>Current Insurance Coverage for Camp NAWIC:</i>
Participation	Participation from camp has grown from ## campers to ## campers since starting in #####.
Marketing for Campers	Outreach for campers is predominantly done via social media, email, and word of mouth. Information about camp is provided on the NAWIC Chapter website.
Marketing for Sponsors	Marketing for sponsors is handled through our chapter, camp social media, and personal connections.
Collaboration	We have collaborated with many industry associations including but not limited to: <i>List associations</i>
Skills	Skills taught every year: Safety/PPE Basic hand tool usage Teamwork <i>List any other skills</i>
Camp Highlights	<i>List current and past achievements.</i> <i>Example: increased interest so much there was a waitlist. XYZ Company donated a really cool item, etc.</i>

Suggestions

1. Have a binder at camp that includes each camper's information printed out. This gives you quick access for when information is needed, especially if there is a medical emergency.
2. Each morning do ice breakers with the campers as a way to start the day. It could be as simple as "What is your name and what is your favorite movie". This helps them to get to know their fellow campers and it helps with public speaking for each child.
3. Many schools require volunteers, that enter a school, to be registered with the school or to have a background check. We strongly recommend that each chapter follow the laws for their state pertaining to volunteering with children. We recommend that once the volunteer has completed the required check, they submit the clearance information to the camp committee.
4. There is not a required number of days that camp should be held. It is OK to start small as you develop your camp. Camp could be 1-5 days and it could be half day or a full day.
5. Have Fun!